



Spring Affair 2026 Vendor Packet

Plants, inspiration, and shopping—all under one roof.

PlantNebraska's Spring Affair is the ultimate destination for gardeners, plant lovers, and anyone ready to welcome spring.

Held at the **Sandhills Global Event Center** in northeast Lincoln, Spring Affair runs **April 23–25, 2026** and welcomes **4,000+ highly engaged attendees** over three days. As the **largest plant sale in the Great Plains**, the event features more than **800 varieties of plants**, hands-on workshops, and a curated lineup of garden- and plant-related vendors.

Vendors benefit from multiple selling opportunities and direct access to an enthusiastic audience eager to shop, learn, and support plant-focused businesses. Vendors may also pre-shop the plant sale during the volunteer sale on Thursday, giving early access to sought-after plants.

Vendor selling opportunities include:

- **Preview Sale:** Thursday, April 23 | 6:30–9:30 PM
- **Spring Affair Plant Sale:** Friday, April 24 | 2:00–6:00 PM
- **Spring Affair Plant Sale:** Saturday, April 25 | 9:00 AM–12:00 PM

Participating vendors gain exposure through on-site traffic and promotional outreach, including the **Spring Affair newsletter mailed to more than 17,000 households statewide** for those who register early.

To participate, vendors must submit all required materials to **PlantNebraska by Friday, March 20, 2026**. Vendors who complete registration and payment by **Friday, February 20** will be included in the Spring Affair newsletter.

Spring Affair is more than a plant sale—it's a celebration of gardening, community, and springtime in Nebraska. **Join us and be part of one of the state's most anticipated horticultural events.**

Questions?

Call: 402.472.2971 or Email: toby.burnham@unl.edu

PlantNebraska thanks you for your participation in Spring Affair 2026!



Important Notes for Vendors

Contract Deadline: Friday, March 20, 2026

*To be featured in the Spring Affair newsletter (mailed to more than 17,000 households), vendors must register by **Friday, February 20, 2026.***

Exhibitor Setup:

- **Thursday, April 23** | 12:00–2:00 PM (for vendors selling on Thursday) **OR**
- **Friday, April 24** | 11:00 AM–1:00 PM (for Friday & Saturday sales only)

Preview Party & Plant Sale:

- **Thursday, April 23** | 6:30–9:30 PM

Spring Affair Plant Sale:

- **Friday, April 24** | 2:00–6:00 PM
- **Saturday, April 25** | 9:00 AM–12:00 PM

Booth Size & Space Use

Due to limited space, booth sizes will be strictly enforced. Vendors must remain within their designated booth footprint at all times. Please plan accordingly and select a booth size that appropriately meets your display and inventory needs.

Vendor Attendance Requirements

All vendors are required to be fully set up and in attendance on Friday, April 24 and Saturday, April 25. Participation in the Thursday, April 23 Preview Sale is optional but strongly encouraged. Booth pricing remains the same regardless of Thursday participation.

501(c)(3) Vendors

A limited number of booths are available to 501(c)(3) organizations on a first-come, first-served basis. Approved nonprofit vendors receive a complimentary booth; however, plant sales are not permitted under the free booth option. Nonprofits wishing to sell plants must register and pay standard vendor fees.

Insurance Requirement

All vendors are required to carry liability insurance and must submit a valid Certificate of Insurance prior to the event.



Registration Information

Business Name: _____

Contact Name: _____

Mailing Address: _____

Phone: _____ **Email:** _____

Website: _____

Description of company, products, services (will be used for advertisement):

Product or Service Category:

- | | |
|--|---|
| <input type="checkbox"/> Plants: Vegetables & Herbs | <input type="checkbox"/> Landscape Supplies |
| <input type="checkbox"/> Other plant material: daylilies, iris, peonies, annuals, succulents, etc. | <input type="checkbox"/> Garden Gifts |
| <input type="checkbox"/> Home crafts | <input type="checkbox"/> Garden Art |
| <input type="checkbox"/> Furniture | <input type="checkbox"/> Non-Profit (selling non-plant materials) |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Non-profit (education only) |

Booth Selection:

Price includes one 8' table (two tables for 10'x20'), two folding chairs, black pipe & drape

- | | | |
|---|---|--|
| <input type="checkbox"/> 10'x10': \$200 | <input type="checkbox"/> 10'x20': \$350 | <input type="checkbox"/> Non-Profit (501c3): No Cost |
|---|---|--|

Other amenities (please indicate the quantity needed of each item):

- | | |
|--------------------------------------|---|
| _____ Additional 8' table \$20 | _____ 1 boxed meal for Thursday night \$16 |
| _____ Additional folding chairs \$10 | _____ 1 voucher for concessions visit on Friday \$16 |
| _____ 220 electric \$120 | _____ 1 voucher for concessions visit on Saturday \$16 |
| _____ 110 electric \$60 | _____ Become a PlantNebraska Organizational Member \$100 |
| _____ Water access (no cost) | _____ Unloading/loading requires use of large trailer (no cost) |

Total Charge: \$ _____

Payment:

- | | | |
|---|--|--|
| <input type="checkbox"/> Check enclosed | <input type="checkbox"/> Send me invoice | <input type="checkbox"/> Send link for credit card payment |
|---|--|--|



2026 Spring Affair Vendor Rules & Expectations

Please acknowledge each line by initialing and fills out all items below.

- _____ I understand that I need to stay within the dimensions of the designated booth space I purchased. If I do not, I understand that the PlantNebraska staff will direct me to stay within my dimension. If I do not follow this rule, I understand that I will be asked to leave.
- _____ I understand that set-up will ONLY take place from 12pm - 2pm on Thursday, April 23 (if selling on Thursday) or from 11am - 1pm on Friday, April 24 (if only selling on Friday & Saturday). Exhibitors will unload south of Currency Pavilion. After unloading, vendors may park in the Lot C or Lot E.
- _____ Sales are only allowed Thursday 6:30-9:30pm, Friday 2-6pm and Saturday 9am-12pm.
I understand that I am responsible for cleaning and returning the space to conditions prior to move-in.
- _____ Any fees incurred to bring exhibitor space to acceptable levels of the Sandhills Global Event Center will be charged to the exhibitor.
- _____ EXHIBITORS MUST BE REMOVED BY 2pm Saturday, April 25, 2026.
- _____ PlantNebraska & SGEK staff reserve the right to restrict exhibits and/or inappropriate items.
- _____ NO food or beverage for sale - SGEK concessions are available. Food samples permissible if restricted to 2-ounce size.
- _____ Combustible products and balloons are NOT allowed on-site at the venue.
- _____ PlantNebraska will assume no liability for injury to property or person on or about the Sandhills Global Event Center and will not be responsible for damage to exhibits, merchandise, or concessions caused by theft, wind, hail, fire or water, or any cause whatsoever.
- _____ Exhibitors MUST send their completed Certificate of Insurance with registration.
- _____ Exhibitors MUST send a copy of their Nebraska Department of Agriculture Nursery License with their insurance if they are selling plants. If you need to obtain a nursery license, please do so from the following website: <http://www.nda.nebraska.gov/plant/entomology/index.html>

Registration Cancellation by Participant

- _____ Cancellations received prior to the deadline (March 20, 2026) may be eligible to receive a refund less a \$75 service fee. Please let us know via phone or email.
- _____ Cancellations received after March 20, 2026 will NOT be eligible for a refund.
- _____ All refund requests must be made by the attendee or credit card holder and must include the name of the attendee and/or transaction number. Refunds will be credited back to the original credit card used for payment.

Business Name: _____

Authorized Signature _____ **Date:** _____



2026 Spring Affair - Vendor Liability Form

*Please complete, sign and date the liability form below and return, along with your "Certificate of Insurance" & contract by March 20, 2026 to: PlantNebraska, P.O. Box 830964, Lincoln, Nebraska 68583-0964 **OR** scan and email to toby.burnham@unl.edu.*

This Use Agreement is for the use of Nebraska Statewide Arboretum (d/b/a PlantNebraska) facilities by:
Business Name _____, hereinafter called "USER."

The USER shall ensure that all activities associated with participation in the Spring Affair Plant Sale at the Sandhills Global Event Center comply with all applicable federal and state laws, city ordinances, and regulations, and shall conduct all activities in a manner that protects the health and safety of all persons and property.

The USER shall, on or before DATE, provide a Certificate of Insurance evidencing:

1. Commercial General Liability insurance with limits of not less than \$1,000,000 per occurrence, **naming the Nebraska Statewide Arboretum, Inc. (d/b/a PlantNebraska) as Additional Insureds**; and
2. Workers' Compensation insurance in accordance with Nebraska Statutory requirements and Employers' Liability insurance with limits of not less than \$500,000, including a Waiver of Subrogation in favor of the Nebraska Statewide Arboretum, Inc. (d/b/a PlantNebraska)

In accordance with Nebraska law, the requirements under bullet two do not apply to sole proprietorships.

Vendors who do not comply shall not be permitted to participate in Spring Affair.

By signature below, the USER acknowledges and agrees that, to the fullest extent permitted by Nebraska law, the USER shall release, defend, indemnify, and hold harmless the Nebraska Statewide Arboretum, Inc. (d/b/a PlantNebraska), the University of Nebraska, the Lancaster County Agricultural Society, inc. (d/b/a Sandhills Global Event Center), and their officers, employees, volunteers, and agents from and against any and all claims, demands, actions, or suits for bodily injury (including death) or property damage arising out of or related to the USER's use of space and participation in the Spring Affair Plant Sale, except to the extent caused by the sole negligence or willful misconduct of those entities.

Business Name: _____

Authorized Signature _____ **Date:** _____

FOR OFFICE USE ONLY:

Date Received: _____ **Approved By:** _____